



NEERIM SOUTH PRIMARY SCHOOL DISCIPLINE POLICY

1. AIMS / RATIONALE

- 1.1. At Neerim South Primary School all students and staff have the right to a safe, secure and supportive environment that encourages learning without disruption
- 1.2. As all children will be aware of the rules and consequences of their choices, good and bad, the following rules and consequences are operative:
 1. Classroom rules and consequences
 2. Playground rules and consequences
- 1.3. Staff will review the rules each year.
- 1.4. Classroom rules developed in discussion with students and their teacher.

2. GUIDELINES

2.1. Rights and responsibilities of teachers

- 2.1.1. To establish rules and directions that clearly define the limits of acceptable and unacceptable student behavior.
- 2.1.2. To teach students to consistently follow the rules and directions.
- 2.1.3. To ask for assistance from parents and administrators when support is needed in handling the behavior of students.
- 2.1.4. To provide students with positive encouragement with the child's self esteem as a guiding focus.
- 2.1.5. Staff and parent helpers have a right to be treated with respect.

2.2. Rights and responsibilities of students

- 2.2.1. Students have a responsibility to follow school rules.
- 2.2.2. Students have a right to be safe and secure at school.
- 2.2.3. Students have a responsibility to treat others with respect
- 2.2.4. Students have a right to a supportive and productive work environment.

At the beginning of each school year this policy will be distributed to each family with a return form included for parents and students to sign stating they have seen and discussed the rules with each other. The policy will also be given to new families in an enrolment package.

3. **IMPLEMENTATION**

3.1. **Classroom Rules**

These are drawn up by the classroom teachers, specialist teachers and their students, and are framed within the rules of the school. Students will start afresh daily. Implementation of the consequences will take in account the age and maturity of the children and will be applied at the discretion of the class teacher.

Suggested Classroom Consequences

- 3.1.1. Warning - reminder of rule being broken.
- 3.1.2. Name on board - moved to new location in the room if possible.
- 3.1.3. x next to name, discussion with teacher, 10minute time out
- 3.1.4. xx next to name, out of class for 10 minutes (to Principal or buddy teacher)
- 3.1.5. xxx next to name, 30 minutes out at lunchtime, out of classroom for rest of the lesson (as above), note to parents.

Severe Clause

- 3.1.6. Any of the following type of behaviors will mean going to 3.1.5 consequence
 - Swearing at teacher or other students
 - Dangerous or aggressive behavior.
 - Physical violence
 - Not obeying teachers' instructions
 - Leaving teaching area without permission

Positive Reinforcement

- 3.1.7. Catching kids being good – ticket in the tin for cooperative play, positive behaviors.
- 3.1.8. Aussie of the Week awards.
- 3.1.9. Being positive with children – verbal acknowledgement of as many children as possible on a daily basis.
- 3.1.10. Displaying of children's work.
- 3.1.11. Lunchtime activities where possible.
- 3.1.12. Use of stickers, stamps etc.
- 3.1.13. Individual classroom awards.
- 3.1.14. Japanese awards.
- 3.1.15. Celebrating successes and achievements

3.2 **School Playground Rules**

- 3.2.1 Care for and respect all people and property
- 3.2.2 Follow teachers' instructions
- 3.2.3 Be the best you can and allow others to be the same.
- 3.2.4 Keep hands and feet to yourself.
- 3.2.5 Move and play safely within school boundaries.

Consequences

- 3.2.6 The following range of consequences will be applied to poor behavioural choices in the playground.
- a) Warning and discussion with teacher.
 - b) Time-out between 5 and 15 minutes
 - c) In school detention (recess and lunchtime in Principal's office)
 - d) Parents notified by Principal and conference arranged (behavior contract may be instigated.)
 - c) In school suspension. (all day in the Principal's office)
 - d) Suspension – DE&T guidelines to be followed.
- 3.2.7 Students start afresh each week.
- 3.2.8 Each time a student breaks a rule in the course of the week they move through the steps.
- 3.2.9 Depending on the severity and frequency of the incident the child may jump several steps.
- 3.2.10 It is the responsibility of all teachers to check the Playground Behaviour Book regularly.

Severe Clause

Refer to 3.1.6

4. EVALUATION

- 4.1. By parent, staff and student surveys.
- 4.2. A minor evaluation will take place regularly at staff meetings at the beginning of each year or for new staff when needed.
- 4.3. A major evaluation will take place every 3 years unless otherwise requested.
- 4.4. By the overall tone of school.
- 4.5. By the tone of individual classes.